



Danada House

INFORMATION



THE DANADA FOREST PRESERVE was formerly the estate of Dan and Ada Rice, hence the name “Danada.” The Forest Preserve District of DuPage County purchased the 780 acres, complete with a 19 room estate house, outbuildings and a 23-stall Kentucky style stable in 1980. Plans are being implemented to make the area a haven of conservation, recreation, and education for DuPage County residents. Danada House is owned by the Forest Preserve District of DuPage County and is operated by the Friends of Danada, a not-for-profit organization. Danada House provides an ideal location for you to host your special event whether it be a wedding, banquet, meeting or party.

Danada House’s main entrance is on the east side of Naperville Road, one mile north of I-88 and one half mile south of Butterfield Road. From the East-West Tollway, exit Naperville Road, North.

Normal hours of operation are 8:00am - 12:00 midnight. Extended hours can be arranged for premium rates. Weekend rates start at 4:00pm Friday and end at 1:00am on Monday. Some Holidays may be available at Premium rates.

WHAT KIND OF EVENT CAN I HAVE AT DANADA?

- Weddings
- Family Reunions
- Birthday Parties
- Showers
- Fashion Shows
- Retirement Parties
- Celebrations
- Meetings/Seminars
- Anniversary Parties
- Concerts
- Social Events
- Craft Demonstrations

Danada House can accommodate up to 150 people for a cocktail party; 110 people for a sit-down affair in the main level of the house. Outdoor space for over 200 people is available on the grounds.

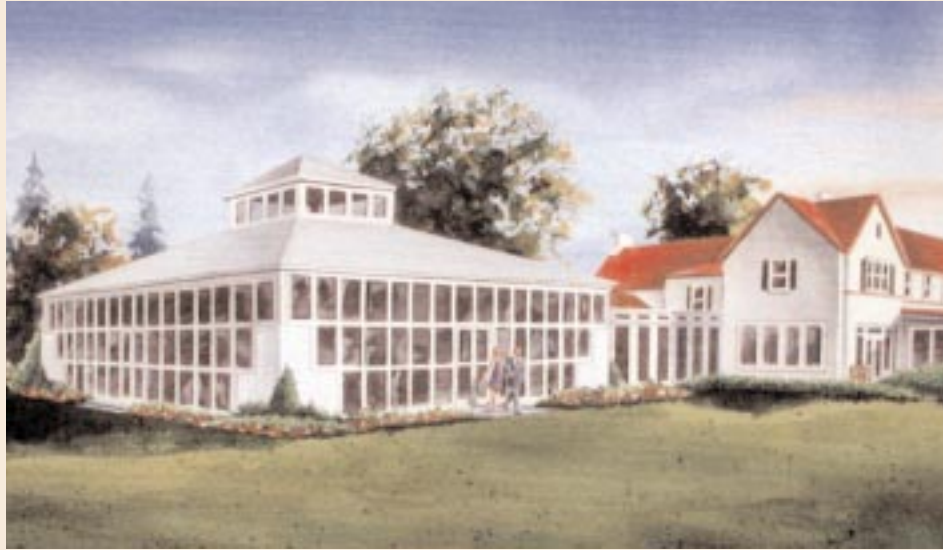
For our guests with special needs, handicapped restrooms are accessible through the dining room.

Danada House is a Non-smoking Facility



photograph courtesy J. Gilbert Photography

photograph courtesy Élan Photography



OUR CHARMING NEW ATRIUM will seat
250 guests and offers you a choice of preferred caterers.

Available April 2004.

For reservations, please contact Jill Ludvigsen at 630. 668. 5392
or visit our website at
www.danadahouse.com

DANADA HOUSE POLICIES



There will be a Danada House representative present at all times to insure the safety of all your guests and to assure that the facilities, grounds and equipment are left undamaged. This employee is authorized to prohibit or control any activity which is not consistent with the goals of Danada House or which could cause harm to the house, grounds or guests.

A list of licensed and approved caterers is provided to assist you in planning your event.

All rental items, flowers and food must be delivered and removed during contract period. Danada House is not responsible for lost, stolen or damaged rental items.

Facility guests and caterers are responsible for the set-up, take-down and clean-up of the areas which they use during the contracted hours. Set-up and take-down must be included in the requested contract period. An additional fee will be charged for each additional hour or portion thereof that is used for these tasks. If the caretaker needs to arrange for additional clean-up, clean-up charges will be taken out of the security deposit. If the user or caterer arranges for clean-up by an approved cleaning company, no additional clean-up charge will be made.

The building must be left in the condition that it was found. All items (kitchen equipment, decorations, flowers, barware, sound equipment, etc.) brought in must be taken out immediately following the party during the contracted hours. It is the contract party's responsibility to see that the caterers provide proper clean-up for all areas where they will be working.

Rice, birdseed, petals, etc. may not be used inside Danada House. These are difficult and costly to clean up. Balloons may require an additional Security deposit. Candles with open flames, sparklers, and any type of pyrotechnical devices are prohibited.

Please do not leave the first floor or enter the restricted areas of Danada House. These areas are intended for staff use only. Limited use of the upstairs washroom and bridal party dressing rooms is permitted. However, smoking, drinking and food is prohibited in the upstairs area. When you use the house, you have access to the grounds area 150 feet perimeter of the house.

(over)



Parking to the east of the house should be limited to staff and caterers. No parking is allowed in the turnaround. The parking lot has space for 150 vehicles. Parking is not permitted on the lawns. Valet parking can be arranged with a licensed and insured service provider.

Reservations will be taken up to 18 months in advance of the desired date. All contracts must be signed by an adult at least 21 years old. Outstanding fees and charges should be paid in full 15 days prior to the event date. Recognized organizations are not required to pay until 7 days prior to use. Companies may make arrangements to be invoiced for charges. For explanation of fee schedule or to make an appointment, call (630) 668-5392.

In the event of a cancellation, the Friends of Danada will retain a \$75 processing fee for all cancelled bookings. If the cancelled event date is rebooked prior to date, the entire deposit minus the \$75 processing fee will be refunded. If the secured event date is NOT rebooked, the Friends of Danada will retain the entire deposit.

Parties are special at Danada House and we do all that we can to see that the individuality of each party is stressed. Please keep in touch with the Danada House representative about your plans so that all information can be kept up to date. Keep in mind that our experiences at the house can be helpful to you during your planning stages.

Thank you, we are looking forward to working with you.

FOREST PRESERVE POLICIES

Posting of placards or signs containing advertisements or announcements of any kind is strictly forbidden except for those groups holding a valid Picnic or Special Event Permit. These groups may display signs to identify their location provided such signs are temporary and removed at the end of the event. These signs may be no larger than 24" x 30" and are not to be attached to any tree, shrub, post, building, sign, gate or any other structure.

DANADA HOUSE RATE SCHEDULE

effective January 1, 2004



WEEKENDS AND HOLIDAYS

Friday 4pm - Monday 12am and most Holidays

8a - 4p (event 10a - 3p)

4p - 12a (event 6p - 11p)

		<u>Refundable Security Deposit</u>
Danada House with Atrium	\$ 3,200.00	\$ 1,200.00
Danada House	700.00	350.00
Chairs for ceremony	3.00 per person	
12am - 1am	125.00	

WEEKDAY EVENINGS: MONDAY - THURSDAY

4pm - 8pm

Danada House with Atrium	750.00	375.00
Danada House	250.00	125.00
Additional Hours	50.00 each	
12am - 1am	125.00	

WEEKDAYS

8am - noon; noon - 4pm (4 hours)

Danada House with Atrium	500.00	250.00
Danada House	125.00	75.00
Additional Hours	35.00 each	

DANADA HOUSE SERVICES

Morning Coffee Break

Coffee, tea, pastries and fruit 7.50 per person

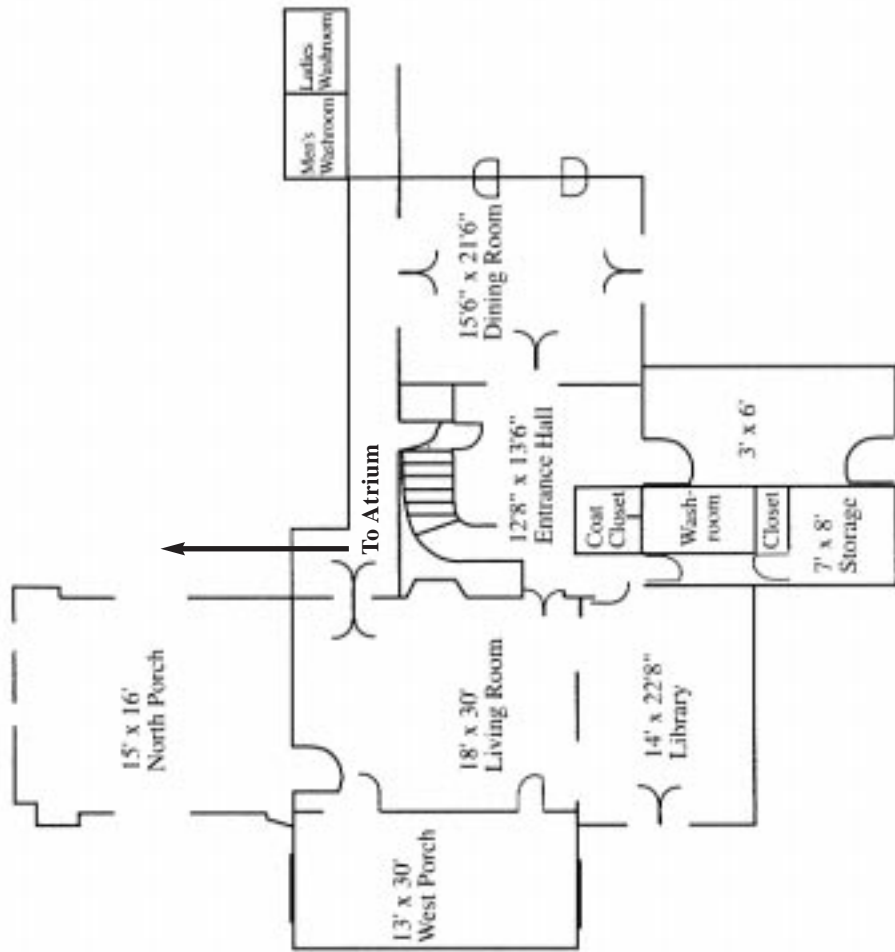
Afternoon Coffee Break

Coffee, soda, cookies and fruit 7.50 per person

Coat Check Attendant 100.00

Use of the Fireplace 25.00

DANADA HOUSE LAYOUT



HOTELS IN THE AREA



Courtyard by Marriott
1155 E. Diehl Road
Naperville, IL 60563
(630) 505-0550

Hampton Inn of Naperville
1087 E. Diehl Road
Naperville, IL 60563
(630) 505-1400

Hilton-Lisle/Naperville
3003 Corporate West Drive
Lisle, IL 60532
(630) 505-0900

Holiday Inn Select
1801 N. Naperville
Naperville, IL 60563
(630) 505-4900

Hyatt Lisle
1400 Corporetum Drive
Lisle, IL 60532
(630) 852-1234 x.2003

Wyndham Hotel-Lisle
3000 Warrenville Road
Lisle, IL 60532
(630) 505-1000

Wheaton Inn
301 West Roosevelt Road
Wheaton, IL 60187
(630) 690-2600

Wyndam Garden Hotel
1837 Centre Point Circle
Naperville, IL 60563
(630) 505-3353

Each hotel is located within 5 miles of Danada House. Prices may vary depending on size of group, length of stay, and season. Some hotels offer a complimentary continental breakfast. Prices do not include hotel tax. For group rate savings, please check with individual hotel.

APPROVED CATERERS



Bussean Custom Caterers

6925 W. 111th Street
Worth, IL 60482
(708) 448-1554

Café Las Bellas Artes

112 West Park
Elmhurst, IL 60126
(630) 530-7725

Chef By Request

10332A Maple Avenue
Lisle, IL 60532
(630) 493-4300

Gapers

716 W. 5th Avenue
Naperville, IL 60540
(630) 355-1208

Greg Christian Catering

1103 W. Grand Avenue
Chicago, IL 60622
(312) 666-4466

La Cuisine Catering

17 W. 693C Roosevelt Road
Oak Brook Terrace, IL 60181
(630) 691-1700

Marie's Catering

341 W. 75th Street
Willowbrook, IL 60514
(630) 655-3337

My Chef Catering

2772 Golfview Drive
Naperville, IL 60565
(630) 717-1167

True Cuisine

2031 N. Gary Ave.
Wheaton, IL 60187
(630) 690-3201



AVAILABLE EQUIPMENT

For your use Danada House has the following available:

- 18 banquet tables (30' x 6')
- 18 banquet tables (30" x 8')
- 12 conference tables (18" x 6')
- 32 round tables, 60" round
- 12 round tables, 48" round
- 20 - 30" cocktail tables
- 250 stackable chairs

Additional tables, boutique linen, and audio visual equipment are available from the following rental companies:

Events Chicago
(773) 775-5000

Partytime Productions
Addison
(630) 261-1900/231

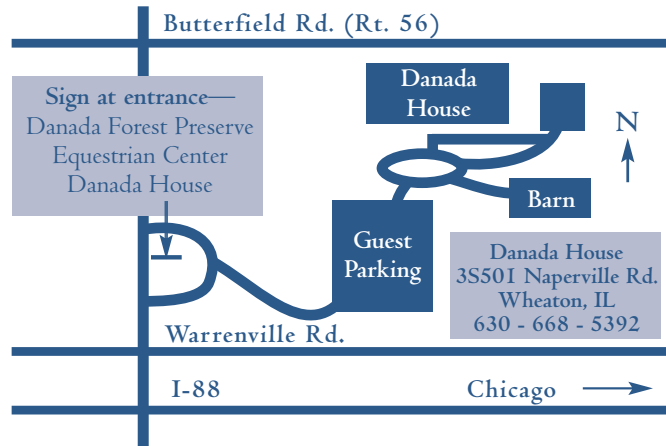
M&M Party Rental
Carol Stream
(630) 871-9999

BBJ Linen
(847) 329-8400

The Rental Place
Naperville
(630) 369-0242

VidTech Audio Visual
Lisle
(630) 241-0292

MAP TO DANADA HOUSE





FRIENDS OF DANADA

*Danada House, a facility of the Forest Preserve District
of DuPage County, operated by the Friends of Danada,
a not-for-profit organization.*